

SHARED DATA ACCESS AUTHORIZATION
PHYSICIAN GROUP/PRACTICE

This legal document, signed by an Authorization Provider for the Physician practice/group, serves as authorizing documentation to Texas Health Resources (THR) for shared access to patient information for the physician group/practice named below. The Shared Data Access Authorization agreement is a standard THR legal document and must not be altered without express permission from THR Legal.

Organization Name (printed) _____

Practice or Location Name _____

Office Manager or other main contact name and phone _____

Office Manager Preferred Email Address _____

Address _____

Phone Number _____

Fax Number _____

It is the responsibility of the Authorizing Provider for an physician group/practice to authorize the shared access on this form.

Each physician group/practice must identify a primary and secondary Security Administrator whose responsibilities include approving new access, reporting terminations, auditing access, and reporting role changes to ensure appropriate access. Communications will be sent to the physician practice/group on a regular basis, and the Security Administrator must validate all users within 90 days of the notification or all users for the physician practice/group will lose access to information and be deactivated.

Primary Security Administrator _____

Preferred Email _____

Preferred Phone Number _____

Secondary Security Administrator _____

Preferred Email _____

Preferred Phone Number _____

An authorized Shared Data Access Authorization implies that the following are true:

- 1) all the physicians are surrogates to each other
- 2) all the staff are surrogates to each physician
- 3) all of the allied health professionals (nurse practitioners, physician assistants) are surrogates to each physician
- 4) the Authorizing Provider has the authority to speak on behalf of the physician group or practice regarding access to shared patient information
- 5) the Security Administrator has the responsibility to inform Texas Health Resources of changes in the membership of the physician group/practice

